Powell River Action Centre Society Food Bank

# MINUTES

## 2025 Annual General Meeting

## Sep 22, 2025

Food Bank
Alberni Street, Powell River

PRESENT: Jena Lohrbach (Chair, recorder), Doug Logan, Sheona Scott, Sandra Haszard, Simone Bova, David Bova

REGRETS: Savanna Dee, Debbie Dee ABSENT: Jim Donnelly

Call to order at 9.02

1. Opening of Meeting and Introductions

2. Adoption of Agenda:
   Moved by Sheona, seconded by Jim, that the agenda be adopted.
   CARRIED

3. Approval of Minutes:
   Moved by Doug, seconded by Sheona, that the minutes of last year's AGM be accepted.
   CARRIED

4. President's Report:
   Jena expressed gratitude for volunteer & staff efforts.

5. Manager's Annual Report
   Sheona read Savanna Dee's report on the year's activities; see attached report
   Moved by Jena, seconded by Doug, that the report be accepted.
   CARRIED

6. Year-end Financial Report:
   a. The Draft Financial Statement was presented. Directors had received copies by email and approved by email prior to this meeting, as per the Financial Statement Policy. Moved by

Doug, seconded by Sheona, that the financial reports be accepted as presented.
CARRIED

b. Moved by Doug, seconded by Sheona, to engage Duke & Co as accountants for the 2025-2026 fiscal year. CARRIED

7. Election of Directors:
    a. The board of directors accepts the resignation of:
        i. Benjamin Tucker
        ii. Martyn Woolley

       Both resigned by email prior to this meeting.
    b. A call three times from the floor for board of directors resulted in the following nominations:
        i. Debbie Dee was nominated by Sandra and previously accepted in her letter.
    c. Elected by acclamation, the board of directors for the 2025-2026 term will be as follows: Doug Logan, Jena Lohrbach, Jim Donnelly, Sheona Scott, Debbie, Dee.
       (Appointment of officer positions will be at 1st meeting after the AGM, directly after AGM.)

8. Constitution & Bylaws
    a. Moved by Sheona, seconded by Doug, that the Constitution and Bylaws be accepted as presented and the Governance Committee will continue to work on them to meet accreditation standards. CARRIED

9. Annual membership dues
    a. Moved by Doug, seconded by Sheona, to set board member fee at $20, to be paid at AGM.
    CARRIED

10. The next AGM will be at the Foodbank on Sep 21, 2026 at 9 am.

11. Adjournment:
    Moved by Sheona that the meeting adjourn at 9.29